

Planning Board Meeting August 23, 2021 Minutes

Attendees: Chairman Brian W. Murray, Members: Daniel Kowalik, Gregg Brown, Mary Jane Shonn, Alision Koopman, Code Enforcement Officer Michael Borth

Absent: Todd Glasmann

Guest: Michael Metzger P.E.

Work Session: Discussion was held on the Agenda Items for tonight's meeting with Mike Borth

Regular Planning Board Meeting was called to order at 6:00 pm by Chairman Murray.

Pledge to the Flag: Led by Brian Murray

Chairman Murray welcomed everyone to the meeting and proceeded with the Agenda.

Approval of the July 19, 2021 Planning Board minutes – Motion by Todd Glassman & 2nd by Gregg Brown– Approved.

Agenda Items:

Virginia Martin – appeared before the Board and explained her proposed Business Plan for the new business, located at 58-62 Main Street. After a brief discussion by the Board a motion was made by Dan Kowalik; 2nd by Greg Brown. Motion approved

Hearts & Hands – a brief discussion by the Board in regards to the size and location of the sign. A motion by Greg Brown; 2nd by Mary Jane Shonn. Motion approved

Michael Borth – Buell Street Minor Subdivision – Mike Metzger the Engineer of record for this minor sub-division proceed to explain the Preliminary Plat drawings that were presented to the Board, along with the SEQR Short EAF. Questions of the Board were as follows:

- Types of Homes to be built
- Driveways with or without "T" turn arounds
- Possible alley in rear lots
- Sidewalks
- Location of Street Trees and large trees on Property

Mike Metzger read the Engineering Report to the Board, as it was omitted from the Boards packets. General discussion was held, about crosswalks, driveway cuts, etc.

A motion was made by Dan Kowalik and 2nd by Greg Brown to give a Negative Declaration to the SEQR Short EAF as presented. Motion was Approved

A second motion was made by Allison Koopman and 2nd by Dan Kowalik to give Conditional Approval to the Preliminary Plat, with modifications to the Plat showing sidewalks on Buell Street and the location of all Street Trees and Large trees. Motion was approved.

Other items included a Letter to DOT in regards to a Crosswalk at Buell Street and Westgate, and a letter to the Village Board asking for consideration for sidewalks on the west side of Buell Street from Jackson Street, to comply with the “Walkable Community from the Comprehensive Plan.

Being no further business to come before the Board, the Meeting adjourned at 7:45 PM Motion by Daniel Kowalik 2nd by Mary Jane Shonn - Approved

Next meeting: Scheduled for September 27, 2021 starting at 5:30 pm.

The Planning Board is requested to attend a Village board Work Session on September 13, 2021 at 6:00 pm to discuss the Tree Policy Final Draft.

Proposed Agenda

Item # 1:	Board Appearances	Mike Borth
Item # 2:	Permitting Process checklist/flowchart	Dan Kowalik & Mike Borth
Item # 3:	Short-term Rentals – Regulations	

Respectfully submitted,

Brian W. Murray
Planning Board Chairman